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xGU 2.8 Installation Guide

Excel Add-in for the ASTAG GU Calculation Basis

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Version 1.0

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1 Introduction

This document describes the installation of xGU for Excel.

xGU is an Excel add-in that accesses the database of the ASTAG GU calculation basis. With xGU, automated tariff calculations can be performed using extended Excel formulas.

xGU is installed in two parts. First, the base installation is carried out by running the setup. This must be done once on every client/server on which xGU is used.

In a second step, the client installation is carried out, which must be performed for every xGU user.

See also the tutorials on our website www.xgu.ch (Installation and Registration).

2 Prerequisites

To use xGU, the following prerequisites must be met during installation:

- The base installation must be performed with administrator rights
- Windows 8 or later, or Windows Server 2012 or later
- .NET Framework 4.8.0 or higher (preinstalled from Windows 10 May 2019 Update / Windows Server 2022)
- Excel from Office 2013 or Office 365
- ASTAG GU versions 2008, 2009, 2011, 2015, 2017, 2022, 2023, 2024, 2025 and 2027 are supported
- Access to the user-specific roaming directory for the xGU templates
- Access to the computer's ProgramData folder (C:\ProgramData)

3 Base Installation

The base installation is performed using the setup file "xGU_<Version>_Excel_Setup.msi". The latest version can be downloaded from the xGU website. The setup can be run by any user with administrator rights.

The base installation creates the following:

- Program directory
 - By default in C:\Program Files\Xplanis AG\xGU
 - The directory can be selected during installation. However, it must be located locally on the client/server on which Excel is run
 - When using xGU, the directory may be write-protected for the user. Only read access is required

3.1 Running the Setup

We recommend the following procedure:

1. Back up your own templates from the version currently in use. The templates are usually located in the default directory: «C:\Users\<User>\AppData\Roaming\xGU\Vorlagen»
 - a. Note: If you have not created any templates of your own, you do not need to copy them
2. Uninstall the installed (old) version of xGU using the Windows function “Uninstall a program”
3. Download the setup of the new xGU 2027 version from the website www.xgu.ch
4. Run the setup as administrator and follow the instructions. The client installation can then be started
5. Copy the backed-up templates back into the new directory «C:\Users\<User>\AppData\Roaming\xGU\Vorlagen»

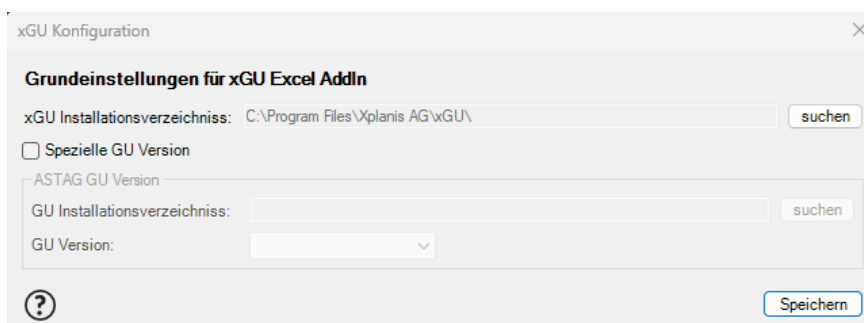
4 Client Installation

The client installation starts automatically as soon as Excel is opened after the base installation. No administrator rights are required for this.

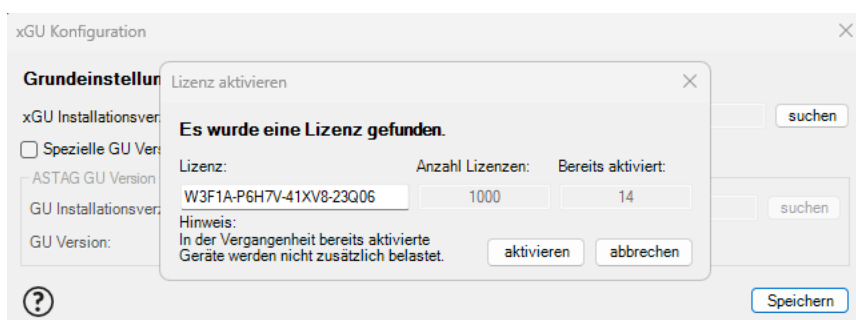
A specific ASTAG GU version can be defined. By default, version 2027 is used.

If no specific ASTAG GU version is to be used, the client installation can be started by clicking “Speichern” (Save). After a successful installation, you will be prompted to restart Excel.

The client installation appears for every user on the computer/server and must be confirmed by clicking “Speichern” (Save).



If a valid licence has already been entered for a user, you will additionally be asked whether to activate the respective user. If no licence is to be activated for the current user, this can be prevented by clicking “Abbrechen” (Cancel).



The client installation performs the following:

- xGU templates
 - The directory containing the xGU Excel templates is copied from the program directory to the roaming directory

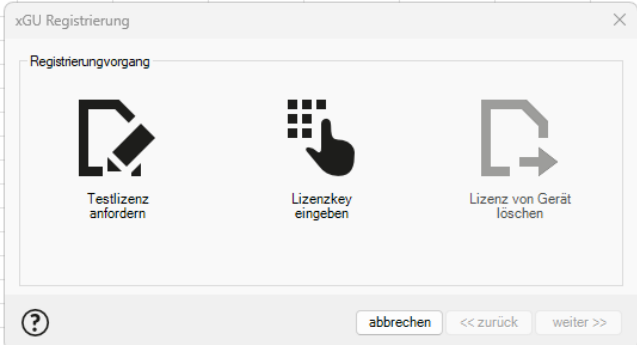
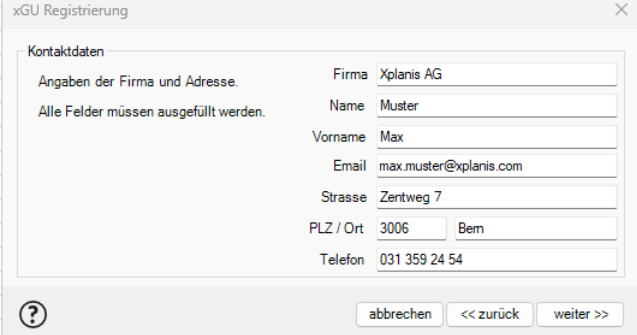
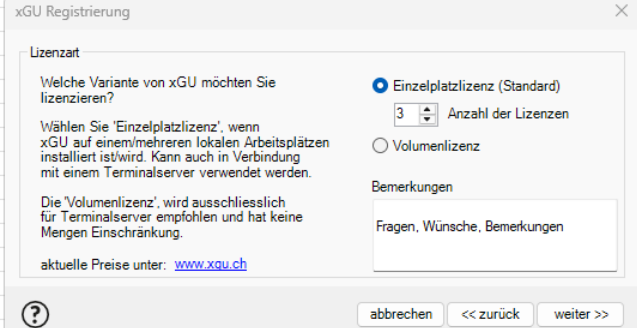
- In C:\Users\<User>\AppData\Roaming\xGU
- The user should have read and write access to this directory
- Registry entries
 - Registry entries are created
 - In Computer\HKEY_CURRENT_USER\Software\Xplanis AG\xGU
 - The user-specific settings are stored in the registry

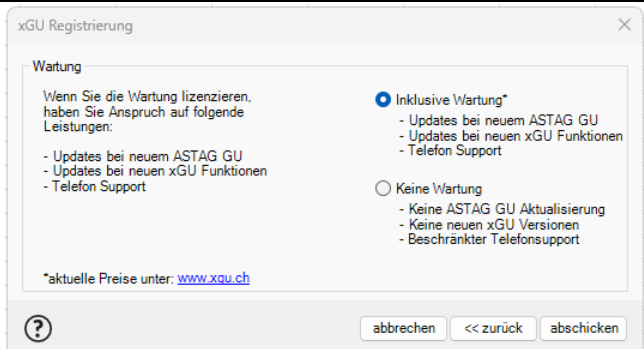
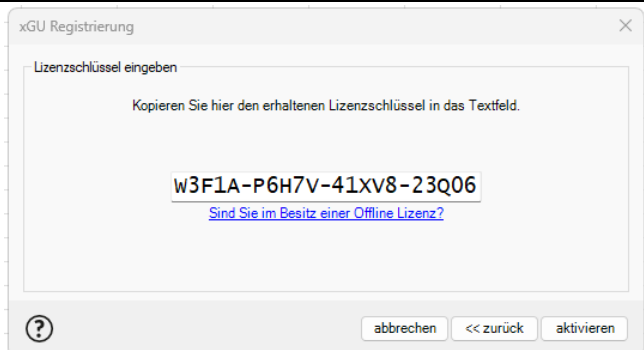
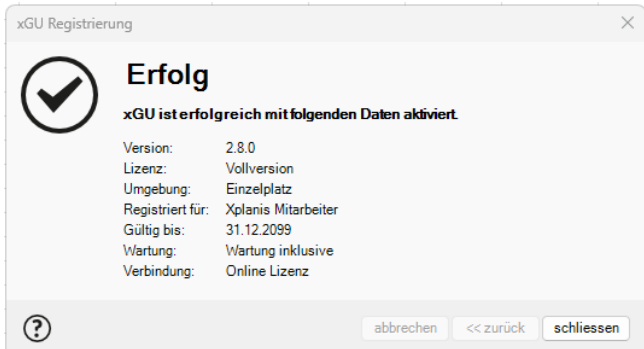
5 After the Installation

After the installation, xGU can be used in Excel once a licence key has been entered.

Initially, a free 14-day trial licence can be requested. After the trial period has expired, xGU must be purchased in order to work with the full program functionality.

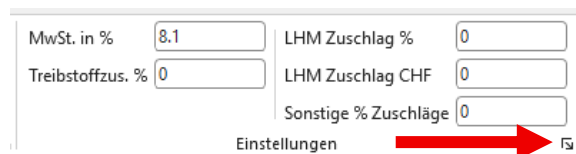
The trial licence is requested in the Excel menu xGU-ASTAG. Registration takes place in several steps and only needs to be carried out once per environment.

Select «Testlizenz anfordern» (Request trial licence)	
User contact details	
You can specify how many users will use xGU	

Select the maintenance option	 xGU Registrierung Wartung Wenn Sie die Wartung lizenzieren, haben Sie Anspruch auf folgende Leistungen: - Updates bei neuem ASTAG GU - Updates bei neuen xGU Funktionen - Telefon Support ☒ Inklusive Wartung* - Updates bei neuem ASTAG GU - Updates bei neuen xGU Funktionen - Telefon Support ☐ Keine Wartung - Keine ASTAG GU Aktualisierung - Keine neuen xGU Versionen - Beschränkter Telefonsupport *aktuelle Preise unter: www.xgu.ch abbrechen << zurück abschicken
Paste in the licence key you received by email	 xGU Registrierung Lizenzschlüssel eingeben Kopieren Sie hier den erhaltenen Lizenzschlüssel in das Textfeld. W3F1A-P6H7V-41XV8-23Q06 Sind Sie im Besitz einer Offline Lizenz? abbrechen << zurück aktivieren
xGU is now successfully activated	 xGU Registrierung Erfolg xGU ist erfolgreich mit folgenden Daten aktiviert. Version: 2.8.0 Lizenz: Vollversion Umgebung: Einzelplatz Registriert für: Xplanis Mitarbeiter Gültig bis: 31.12.2099 Wartung: Wartung inklusive Verbindung: Online Lizenz abbrechen << zurück schliessen

5.1 Basic Settings

The basic settings dialogue can be reopened in Excel via the xGU-ASTAG menu under "Einstellungen" (Settings).



MwSt. in % LHM Zuschlag %

Treibstoffzus. % LHM Zuschlag CHF

Sonstige % Zuschläge

Einstellungen 